

ADMINISTRATION OF DAMAN & DIU (U. T.)
OFFICE OF THE PRINCIPAL
GOVERNMENT COLLEGE, DAMAN-396 210

TENDER NOTICE


No. GC/EST/TEN-NO/2013-14/ 937

DATE : 20/09/2013

The Principal, Government College, Daman, Dunetha road, Nani Daman on behalf of the President of India, invites sealed tender from the reputed firms, Agencies, Manufacturers or authorized dealers only, for the supply of following listed items below so as to reach on or before **30/09/2013** up to 13:00 hrs. by post/courier or deposit into the tender box kept at the office of the undersigned. The word "Tender for Computers" should be super scribed on the Top of the Cover containing Tender. The Tender will be opened on the same day if possible.

1.	All in one desktop computer. (Dell, Hp or equivalent brand)	All in one Desktop computer with windows 7 (Minimum one year warranty) I3 Processor 2 nd generation Minimum 500 GB Hard disk Minimum 4 GB ram 20" led display Inbuilt Web cam Wireless MM Keyboard mouse Inbuilt wifi & Bluetooth	10 nos.
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The blank tender form can be collected from the office of the Principal, Government College, Nani Daman during working hours on all working days from **20/09/2013 to 27/09/2013** up to 1:00 pm. on payment of Rs. **1000/-** in cash (Non-Refundable.) The complete form along with EMD **Rs. 30,000/-** in form of F.D.R. of any bank in favor of "The Principal ,Govt. College, Daman" should be attached with the sealed tender. The offers received without obtaining tender documents or without EMD shall not be entertained. The security deposit, i.e., 10% has to be deposited within 8 days of the receipt of the order failing which the tender will be cancelled. Right to reject any tender in part or in full without assigning any reason is reserved with the undersigned. Terms & Condition can be downloaded from the www.daman.nic.in.


(Dr. Bhoop singh)
I/c. Principal
Government College, Daman

Copy to:-

- ✓ The NIC, Daman with a request to display the above said notice on the website for the wide publicity.
- 2) Copy to all Head Office of Daman for wide publicity
- 3) Office Copy/Notice Board

U.T. ADMINISTRATION OF DAMAN & DIU
OFFICE OF THE PRINCIPAL
GOVERNMENT COLLEGE
DAMAN – 396210

Terms of Conditions:

The Principal, Government College, Daman, Dunetha road, Nani Daman on behalf of the President of India, invites sealed tender from the reputed firms, Agencies, Manufacturers or authorized dealers only, for the supply of following listed items above.

Tender No. GC/EST/TEN-NO/2013-14/ 937

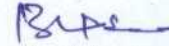
DATE: 20/09/2013

1. The Rates quoted should be for free delivery at F.O.R Government College, Daman and will be valid and operative for supply order issued within three months from the date of invitation of tenders.
2. The rates quoted should be inclusive of all taxes as applicable. No extra taxes will be given.
3. The rates should be quoted in the prescribed form only.
4. All Taxes/Duties charges payable on the sales/Transport etc., within and / or outside the State shall be payable by the supplier.
5. No extra charges for packaging, forwarding and insurance etc., will be paid on the rates quoted.
6. The rates should be quoted only for the items specified in the list of requirements and should be for the items of given specifications confirming to the standard requirements (s) of the given specification/mark/manufacture.
7. Rates quoted for items other than required specifications / Marks / Manufacture may not be considered.
8. Where this office does not specify specifications / Mark / Manufacture, the rates should be quoted only for the first class and standard quality.
9. The decision of the Tender Inviting Officer for acceptance / rejection of supplied items/materials including the decision for equivalent specifications, standard and quality etc., of stores shall be final.
10. The tenderer should send in advance or enclosed along with tender an amount of Rs. 30,000/- as Earnest Money Deposit (EMD) by drawing a F.D.R of any Scheduled Bank at Daman in favor of the Officer inviting tenders. Tenders received without EMD will be summarily rejected.
11. The EMD paid by the tenderer(s) whose tender are not accepted will be refunded to them by Cheque or Demand Draft as may be decided by the Tender Inviting Officer.
12. Only on satisfactory completion of the supplies ordered for and payment of all bills of the supplier, as to be admitted for payment, the amount of Earnest Deposit/Security Deposit will be refunded after expiry of guarantee period if any, or any such date / period as mutually agreed upon.

13. The Head of Office will consider the extension of time for remitting the security deposit as demanded. However, in case of denial to consider such extension the supplier is bound to abide by the limit given and liable to make good any loss to the Government on account of his failure to abide by the time limit.
14. The bidders to provide the sample of the desktop computer or their tender will be rejected.
15. The supplies of store equipments etc., of inferior quality / standard or of different specifications other than that ordered / specified on / or incomplete or damaged articles will not be accepted. The supplier will have to replace the same at his own cost and risk on intimation of non-acceptance. However if no communication is received within 15 days from the date of communication, the tender inviting Officer will not be responsible for any damage, loss etc., of such rejected articles.
16. In case of the failure to replace the unaccepted & rejected articles from supplies made as mentioned above in the conditions, the loss undergone by the Government will be recovered from the suppliers' Earnest Money Deposit or payment due of any bill (s) to the extent required.
17. In case of failure to supply the store machinery & equipments etc., ordered for, as per conditions and within the stipulated time, the same articles will be obtained, if required, from the tenderer who has offered next higher rates or from any other source, as may be decided by the Tender Inviting Officer and loss to Government on account of such purchase (s) shall be recovered from the former supplier's earnest money or bills payable. The suppliers shall have no any right to dispute with such procedure.
18. Extension of time limit for supplies may be considered by the Tender Inviting Officer up to 50% of the original stipulated time for supplies. The extension so granted may be with levy of compensation for delay in execution of supply order up to 5% of the cost of supplies ordered provided such request is made well in time depending upon the circumstances no such decision in the matter will be final.
19. Demurrage charges paid by the Tender Inviting Officer, on account of delayed receipt of the dispatch documents / intimation will be recovered from the bills payable to the suppliers.
20. If at any time after the order for supply of Machinery / Store equipments the Tender Inviting Officer shall for any reason whatsoever not require the whole or part of the quantity thereof as specified in the order the Tender Inviting Officer shall give notice in writing of the fact of the supplier (s) who shall have no claim to any payment of compensation whatsoever on account of any profit or advantage which the supplier (s) might have been derived from supply of articles in full but who did not derive in consequence of the full quantity of articles not have been purchased, any alteration have been made in the original instructions which shall involve any curtailment of the supply of the original contemplated.
21. The Earnest Money Deposit paid by the tenderer against any tender (s) for supply order (s) is / are not adjustable with Earnest Money Deposit required by these conditions.
22. All bills should be in duplicate and should invariably be mention the number and date of supply order.

23. All bills should be pre-receipted on a revenue stamp of proper value. Bills, which are not pre-receipted on revenue stamp, will not be accepted for payment.
24. Each bill in which Sales Tax is charged must contain the following certificate on the body of the bill "Certified" that the goods on which Sales Tax / VAT / Service Tax has been charged have not been exempted under the C.S.T. / VAT Act or the rules made there under and the amount charged on account of sales tax on these goods is not more than what is payable under the provision of relevant act of the rules made there under.
25. The tenders will be opened in presence of tenderers or their representatives, if any, present in the office of the Tender inviting Officer.
26. The right to accept or reject without assigning any reason and or all tenders in part or whole is reserved with the Tender Inviting Officer and his decision (s) on all matters relating to acceptance or rejection of the renders as a whole or in part will be final and binding to all.
27. The tender offers received which do not confirm with the terms sand conditions of this office will be summarily rejected. However, if any firm desires to consider exemption from payment of Earnest Money Deposit certified copies of its registration with D.G.S & D for specific items should be attached with their tender.
28. If the tenderer whose tender / quotation is accepted fails to execute the supply order within the stipulated time, the Earnest Money Deposit of such tenderer will stand forfeited to the Government.
29. In case the supplier does not execute the supply order in the full, placed with him, the E.M.D. of the supplier will be forfeited to the Government and the contract for the supply shall stand terminated with no further liabilities on either party to the contract.
30. No separate agreement will be required to be signed by the successful tenderer (s) for the purchase of the contract for supply. Rates tendered / offered in the response to the concerned Tender / Quotation Notice shall be considered as acceptance of all above terms and conditions for supply for all legal purpose.
31. The bidders provide information, as per the enclosed specification details duly signed by them.
32. The bidder should also enclose a copy of their supply order to any Central Government / State Government undertaking, if the same is available with him.
33. If the supply of equipments are not satisfactory or not as per specification given in the tender, the same will be rejected by the Tender Inviting Officer and same will have to be replaced by the supplier at his own cost & risk.
34. The supply of equipments should be completed within 01 month from the date of work order / supply order.

35. The tendering firm must be registered with the Sales Tax / VAT Department and a copy of their registration under the Sales Tax / VAT Department bearing the TIN be provided, besides the latest Sales Tax / VAT Clearance Certificate.
36. The tendering firm will deposit the papers regarding the experience of supplying items during the last three years for the above item / work, if any.
37. No advance payment will be made and no request for increase in the rates will be entertained during the period of supply.
38. All the firms participating in the Tender must submit a list of their owners / partners etc., along with their contact telephone numbers and a Certificate to the effect that the firm is not blacklisted by any Government Department nor any Criminal Case is registered against the firm or its owner or partners anywhere in India.
39. Bidders are not permitted to alter or modify their bids after expiry of the deadline for receipt of bids.
40. The bidders should enclose the following document with the tender (Attested copy)
(1) Copy of Pan card (2) Copy of CST/VAT certificate (3) Last Three years IT return
(4) Authorized dealer certificate
41. The bidders should accept all the terms & condition in the tender and enclose all the document described in the tender, or their tender will be cancelled.
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I/c. Principal
Government College, Daman

Stamp and signature of the supplier

